

**Morris Township**  
1317 Browns Creek Road  
Sycamore, Pennsylvania 15364

Phone: 724-627-9844 Fax: 724-852-4068  
Email: [morristwp@windstream.net](mailto:morristwp@windstream.net)

Supervisors: Robert Keller / Chairman  
Glenn Adamson / Vice-Chairman  
Roger Creech / Supervisor

***Temporary Holding/ Retaining Tank Agreement Between***

**Morris Township**

A

N

D

**Enter Name**

**Enter address**

**Date** \_\_\_\_\_

The Morris Township Supervisors and \_\_\_\_\_ agrees to the following terms for a temporary sewage holding tank(s) to be installed for a period not to exceed eighteen months on property located at \_\_\_\_\_ in Greene Township, Greene County, Pennsylvania identified in the Greene County Tax Assessment Office as Tax Map ID:

\_\_\_\_\_/ . This Holding Tank(s) will be for a single Gas Well Drilling Operation located on the referenced property and cannot be transferred.

\_\_\_\_\_ verifies by the representative signature that this holding tank(s) will be utilized to service the \_\_\_\_\_ operation only.

\_\_\_\_\_ fully understands that this Holding Tank(s) will be permitted for a period of ONE YEAR from the date of issuance of the permit by the Sewage Enforcement Officer with the option of an additional Six (6) months if requested. This period will not be extended.

\_\_\_\_\_ will obtain a Permit issued by the Morris Township Sewage Enforcement Officer prior to installation of the holding tank and prior to any use of the sewage facilities.

An agreement between \_\_\_\_\_ and the company contracted to pump and dispose of the contents of the holding tank must be submitted with this agreement. This agreement must cover the entire period of operation of the temporary holding tank.

Disposal of the waste from the holding tank shall be at a site approved by the Department of Environmental Protection and shall be indicated on the agreement between \_\_\_\_\_ and the company contracted to remove the waste from the holding tank (s).

\_\_\_\_\_ or their representative will submit all pumping records to the Morris Township office in Sycamore, Pa. on a quarterly basis. If operation is completed in less than three (3) months the pumping records are due at the time of completion of the drilling operation.

A cash bond of One Thousand Dollars (\$1000.00) will be submitted to Morris Township prior to installation of the holding tank(s), which will be deposited in an escrow account, for the purpose of pumping, maintenance and inspection, in the event \_\_\_\_\_ fails to fulfill the requirements of this agreement. This bond will be refundable at the end of the permitted use period provided the holding tank has been removed and the Township has not been required to contract for pumping or for repairs to the holding tank system

A non-refundable permit fee of One Thousand Dollars (\$1000.00) will be submitted to Morris Township prior to installation of the holding tank(s),

\_\_\_\_\_ assumes all liability for any malfunction or contamination resulting from the use of said holding tank(s).

A minimum of a \_\_\_\_\_-gallon tank(s) will be installed with warning devices to indicate when the tank is filled to within 75% capacity, and meet the specifications, rules and regulations of the Department of Environmental Protection. Multiple tanks may be installed in series to accommodate the required volume. If multiple tanks are utilized the alarm will be installed in the last tank in the series.

Tank and alarm specifications must be submitted prior to issuance of the temporary holding tank. Site drawings showing location of tank(s) must also be submitted.

\_\_\_\_\_ agrees to site inspections as deemed necessary by the Morris Township Sewage Enforcement Officer.

\_\_\_\_\_ will have required documented approval from County, State and Local authorities prior to the construction of any additional new sewage facilities, buildings or improvements to current facilities.

Approved sewage treatment must be obtained before the construction of any permanent facilities or buildings begins.

If the site serviced by this permit will become a permanent facility with sewage discharge \_\_\_\_\_ agrees to obtain and install permanent facilities in accordance to current regulations.

Violations of any of the terms of this agreement will result in the revocation of the Temporary Holding Tank Permit.

By our signature, we agree to the terms and conditions of the temporary holding tank agreement.

**Morris Township Supervisors**

\_\_\_\_\_  
Robert Keller / Chairman-Supervisor

\_\_\_\_\_  
Glenn Adamson / Vice Chairman-Supervisor

\_\_\_\_\_  
Roger Creech / Supervisor

\_\_\_\_\_  
Authorized Company Representative

\_\_\_\_\_  
Print Name:

\_\_\_\_\_  
Signature:

\_\_\_\_\_  
Title:

**Attested and Sealed**

\_\_\_\_\_  
Print Name

Township Secretary/ Treasurer

\_\_\_\_\_  
Signature

Township Secretary/ Treasurer

## Procedure for Temporary Gas/Oil Well Holding (retaining) Tank Permits

(Effective 3-24-2011)

1. Obtain an "Application For An On-Lot Sewage Disposal System Permit". One application per well pad. (Note: If it is determined during site visits that numerous wells, usually over 4, are being drilled on the same pad additional permits may be required). Applications can be obtained at the Township office or preferably through the Sewage Enforcement Officer Timothy Neil at 724-880-0914.
2. Send application with sections 1 and 2 completed, including the "Directions to the Site". Sign under "Property Owners Signature and enter date. Include the required fees of \$1000.00 for permit. Check made payable to the township. Mail to, or arrange meeting with, Sewage Enforcement Officer Timothy Neil, 176 Gwynn Road, Jefferson, Pa. 15344. Face to face meeting is preferable to avoid any miscommunication.
3. Sewage Officer will complete an agreement based on the information entered on the application
4. Meet with Sewage Officer to complete specifications for tank(s) and complete remainder of application if not already done at a previous meeting. At the time of meeting (preferably at well site) an agreement between company and township will be given for authorized company representative's signature. Agreement will need notarized. At the time of submission of agreement a cash bond of \$1000.00 will be required. Check made payable to the township.
5. An agreement between Company and person(s) contracted to pump and dispose of waste is required as part of the agreement with the township. This agreement must indicate the permitted disposal site where the waste will ultimately treated. Also needed are basic tank and alarm specifications.
6. At this time the Permit can be issued.

**NOTE:** It is recommended that an authorized company representative meet with the sewage officer to begin this process to avoid any confusion and wasted time. It is possible to handle much of the application and approval process via mail. Please coordinate with the sewage officer.

Sample agreements between township and drilling company are available and can be emailed. Contact sewage officer.